



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, December 12, 2017 – City Council Chambers
12:00 p.m.**



With Mayor D. Canfield in the Chair, Councillor M. Goss, Councillor R. McMillan
Councillor D. Reynard Councillor L. Roussin, Councillor S. Smith, Councillor C. Wasacase

Staff: Karen Brown, CAO, Heather Kasprick, City Clerk

Call to Order

Mayor Canfield called the meeting to order and Councillor Wasacase delivered a blessing.

Public Information Notices as per By-law Number 144-2007

Mayor Canfield then read the following notices:-

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today’s meeting:-

- Adopt a new Procedural By-Law
- Adopt a new Sale and Other Disposition of Land Policy which outlines the municipalities policies for disposing of municipal properties
- Amend the 2017 Operating budget to appropriate from the City’s Contingency Reserve Fund the incremental wage and benefit costs for 2017 negotiated settlement with KPFFA Local 943

Declaration of Pecuniary Interest & General Nature Thereof

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today’s Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

There were none declared.

Confirmation of Minutes

1. Moved by R. McMillan, Seconded by L. Roussin & Carried:-

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

Regular Council -November 21, 2017

Presentation – Volunteer Recognition

A volunteer recognition award was presented to Jean-Paul Jones for his extensive volunteerism in Kenora. He was a teacher at St. Louis School, Lakewood & Beaver Brae. His free time is spent with youth in the area taking them kayaking & fishing, also a designated driver. He was recognized with a Commissioner's Commendation by the OPP for designated driving. In the 1990's JP began making ice candles each winter leading up to Christmas. The tradition started small and he would make enough to give as gifts to neighbors on First St S. On Christmas Eve the 500 block of First St S would be glowing with these ice candles. It was around this time when JP began adorning his family's graves with ice candles. It wasn't long before people starting noticing JP's candles and wanted them for their own loved one's graves too. JP is a humble man and would never speak up to take credit for anything. Mayor Canfield commended Mr. Jones for his extensive volunteerism and presented him with a certificate and token gift.

Additions to the Agenda

None

Write Offs

2. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-

That Council hereby approves the write off of accounts totalling \$22,606.59 in 2015 including applicable taxes; and further

That City staff be directed to continue collection efforts on these accounts.

Tax Appeal Under Section 357

3. Moved by L. Roussin, Seconded by R. McMillan & Carried:-

That Council hereby approves Section 357 tax adjustments with potential refunds totaling \$29,777.02.

October 2017 Financial Statements

4. Moved by D. Reynard, Seconded by S. Smith & Carried:-

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at October 31, 2017.

Bill 68 – the Modernizing Ontario's Municipal Legislation Act, 2017

5. Moved by M. Goss, Seconded by D. Reynard & Carried:-

That Council gives three readings to a bylaw to adopt an amended Procedure By-law as outlined in this report; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Procedure Bylaw at its December 12, 2017 meeting; and further

That Council gives three readings to a bylaw to adopt a Pregnancy and Parental Leave for Members of Council Policy # CC-2-3 as described in this report; and further

That bylaw number 173-2015 be hereby repealed; and further

That the City Clerk be delegated the authority to negotiate a regional Integrity Commissioner to meet the legislated requirements coming as part of Bill 68.

Statements of Protocol

6. Moved by S. Smith, Seconded by D. Reynard & Carried:-

That Council hereby gives three readings to a bylaw to adopt a new Council Protocols Policy #CC-2-1; and further

That Council hereby gives three readings to a bylaw to adopt a new Council – Staff Protocols Policy #CC-2-2; and further

That Council hereby gives three readings to a bylaw to amend the Council-CAO Covenant Policy #22-1-1; and further

That the two new policies, CC-2-1 and CC-2-2, form part of the Council section of the City policy manual.

Kenora Professional Fire Fighters Memorandum Agreement

7. Moved by R. McMillan, Seconded by L. Roussin & Carried:-

That Council of the City of Kenora hereby approves the Memorandum Agreement between the Corporation of the City of Kenora and Kenora Professional Fire Fighters Association I.A.F.F. (KPPFFA) Local 943 for the term January 1, 2017 to December 31, 2020; and further

That Council hereby approves an amendment to the 2017 operating budget to appropriate from the City's Contingency Reserve to fund the incremental wage and benefit costs for 2017 negotiated settlement with KPPFFA Local 943; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Municipal Operating Budget by by-law at its December 12, 2017 meeting; and further

That Council hereby gives three readings to a by-law to amend the 2017 budget for this purpose.

2018 Non Union Salary Grid

8. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-

That Council hereby directs the CAO to update the non-union salary grid to reflect a 1.5% economic adjustment for non-union staff effective January 1, 2018.

Traffic Amendment – Restricted Parking – Chipman Street

9. Moved by L. Roussin, Seconded by R. McMillan

That Council authorizes an amendment to the City of Kenora Traffic Regulation By-law Number 180-2015 to include changes to the following: Schedule "C" – Limited/Restricted Parking, for Chipman Street; and further

That three readings be given to an amending by-law for this purpose.

Motion Deferred Indefinitely.

Pathways to Employment in Kenora's Services Sector Report/MOU

10. Moved by D. Reynard, Seconded by S. Smith & Carried:-

That Council hereby accepts the Pathways to Employment in Kenora's Services Sector Report; and further

That Council gives three readings to a bylaw to authorize a Memorandum of Understanding (MOU) with identified partners to lead implementation of the recommendations within the Pathways to Employment in Kenora's Services Sector Report; and further

That the Mayor and Clerk be hereby authorized to execute the MOU.

Project Selection for Ontario Sport and Recreation Communities Fund

11. Moved by M. Goss, Seconded by D. Reynard & Carried:-

That Council hereby approves an application under the Ontario Sport and Recreation Communities Fund (OSRCF) for sledge hockey programming at the Kenora Recreation Centre; and further

That staff are directed to complete the application process for this funding opportunity.

Sale of Municipal Property to Owen Green

12. Moved by S. Smith, Seconded by D. Reynard & Carried:-

That Council of the City of Kenora authorizes an agreement with Owen Green for the sale of unopened road allowance legally described as Part 1 on Plan 23R-14558; and further

That the City of Kenora agrees to sell Owen Green the property described above, at a fee established per the tariff of fees by-law 125-2017; and further

That all associated legal and survey fees be the responsibility of Owen Green; and further

That Council gives three readings to a bylaw to execute an agreement of purchase and sale between the Corporation of the City of Kenora and Owen Green.

Sale and Other Disposition of Land Policy

13. Moved by L. Roussin, Seconded by R. McMillan & Carried:-

That Council hereby approves a new Sale and Other Disposition of Land Policy #PP-4-1; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Sale and Other Disposition of Land Policy at its December 12, 2017 meeting which outlines the municipalities policies for disposing of municipal properties; and further

That Council gives three readings to a by-law for this purpose; and further

That bylaw number 138-2000 be hereby repealed.

Sports Hall of Fame Support

14. Moved by R. McMillan, Seconded L. Roussin

That Council recognizes the Kenora Sports Hall of Fame Program to Kenora honouring local athletes for their significant achievement to sport; and further

That Council authorizes display cabinets to be located within the Kenora Recreation Centre to display the inductees' plaques into the Kenora Sports Hall of Fame; and further

That Council hereby directs administration to include the request for a one-time donation of up to \$5,000 towards this project as part of the 2018 municipal operating budget deliberations for Council consideration.

Amendment to Motion Number 14

14a. Moved by R. McMillan, Seconded D. Reynard & Carried:-

That Motion #14 on today's agenda with respect to the Kenora Sports Hall of Fame Support be hereby amended as follows:

That Council recognizes the Kenora Sports Hall of Fame Program to Kenora honouring local athletes for their significant achievement to sport; and further

That Council authorizes display cabinets to be located within the Kenora Recreation Centre to display the inductees' plaques into the Kenora Sports Hall of Fame; and further

That Council hereby approves a onetime donation of \$5,000.00 to be paid in 2017 towards this project.

NWBC 2017 Activity

15. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-

That Council accepts the 2017 Summary Report for the Northwest Business Centre (NWBC).

Kenora Recreation 3rd Quarter Report

16. Moved by D. Reynard, Seconded by M. Goss & Carried:-

That Council accepts the 2017 Third Quarter Report for the Recreation Services Department.

FCM Climate Asset Management Network Agreement Execution

17. Moved by M. Goss, Seconded by D. Reynard & Carried:-

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and FCM to proceed with the Framework for Managing Climate Risks in Municipal Infrastructure project; and further

That the Mayor & Clerk be authorized to execute this agreement.

NCIR Investment Readiness Assessment Agreement Execution

18. Moved by S. Smith, Seconded by M. Goss & Carried:-

That Council authorizes the CAO to amend the NCIR funding agreement with the Province of Ontario to reflect a project end date revision from December 31, 2017 to February 28, 2018; and further

That the appropriate bylaw be passed for this purpose.

Various Committee Minutes

19. Moved by R. McMillan, Seconded by L. Roussin & Carried:-

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- October 25 – Kenora Public Library Board
- November 2 – Environmental Advisory Committee; and

That Council hereby receives the following Minutes from other various Committees:

- September 12 – Kenora District Services Board
- September 28 – Northwestern Health Unit Board of Health
- October 17 – Planning Advisory Committee; and further

That these Minutes be circulated and ordered filed.

Water Wastewater Systems Monthly Summary-October 2017

20. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-

That Council of the City of Kenora hereby accepts the October 2017 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

Conventional Transit Tender Agreement

21. Moved by L. Roussin, Seconded by R. McMillan & Carried:-

That the only tender for the provision of conventional transit services received from First Canada ULC in the amount of \$1,437,217.68 + HST be hereby received and accepted; and further

That Council gives three readings to a bylaw to authorize an agreement between First Canada ULC and the City of Kenora for the operation of conventional transit services in the City of Kenora; and further

That this agreement reflects an increase to the transit ridership fee from \$2.00 per ride to \$2.50 per ride effective January 1, 2018; and further

That the Mayor and Clerk be authorized to execute this agreement.

Approval of By-law

22. Moved by D. Reynard, Seconded by M. Goss

That the following By-law be now read a First & Second Time, and approved in its present form and presented for Third & Final Reading:~

#155-2017 - Traffic Amendment – Restricted Parking – Chipman Street

Motion Deferred Indefinitely

Approval of By-law

23. Moved by M. Goss, Seconded by D. Reynard & Carried:-

That the following By-law be now read a First & Second Time, and approved in its present form and presented for Third & Final Reading:~

#161-2017 - Conventional Transit Tender Agreement

Approval of By-laws

24. Moved by S. Smith, Seconded by M. Goss & Carried:-

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

#149-2017 - Confirmatory

#150-2017 - Procedure bylaw

#151-2017 - Council CAO Covenant Policy

#152-2017 - Council Statement of Protocol

#153-2017 - Council-Staff Statement of Protocol

#154-2017 - Kenora Professional Fire Fighters Memorandum Agreement

#156-2017 - Pathways to Employment in Kenora's Services Sector MOU

#157-2017 - Sale of Municipal Property to Owen Green

#158-2017 - Sale and Other Disposition of Land Policy

#159-2017 - FCM Climate Asset Management Network Agreement Execution

#160-2017 - NCIR Investment Readiness Assessment Agreement Execution

#162-2017 – Pregnancy and Parental Leave Policy

#163-2017 – Budget Amendment – Kenora Professional Firefighters Agreement

Notices of Motion

Mayor Dave Canfield introduced a notice of motion.

For the 2018 and forward that we limit tax increases to 2% or the cost of living. We will factor in the residential assessment increase to come up with the proper percentage. New assessment will not be factored in.

Proclamations

- Alzheimer Awareness Month

Announcements

The following was highlighted by Council:

1. Councillor Roussin wished everyone a very Merry Christmas and a safe and happy holiday.
2. Councillor Wasacase expressed his thanks to everyone after the loss of his wife and wished everyone a very Merry Christmas.
3. Councillor McMillan thanked the staff for the support during the year and wished a Merry Christmas to the citizens and his colleagues around the table along with all the community volunteers. Councillor McMillan encouraged everyone to reach out to those less fortunate.
4. Councillor Smith reminded everyone of the Museum's display of photographs for Canada's 150 celebration that will be held tonight. Merry Christmas to staff and citizens of the community. Remember the less fortunate during this holiday season.
5. Councillor Goss echoed everyone's comments and thanked the staff and especially the Roads and Water Works departments who are often called out for very long hours during the holidays season. Council appreciates the extra work that goes into what they do. A reminder of the Matuski Special Farmers Market at the Discovery Centre this weekend with a lot of wonderful stuff there for your holiday giving.
6. Councillor Reynard wanted to acknowledge the staff and the positive changes he is seeing and wished everyone a happy holiday season.
7. Mayor Canfield wished everyone a Merry Christmas and thanked the staff for their work. The real meaning of Christmas is the birth of Christ and that is the holiday. Enjoy family and friends.

Adjourn to Closed Session

25. Moved by R. McMillan, Seconded by L. Roussin & Carried:-

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization for Council to move into a Closed Session at 1:02 p.m. to discuss items pertaining to the following:-

i) Education & Training Members of Council (1 matter)

Reconvene to Open Meeting

Council reconvenes to open session at 3:19 p.m. with no reports from its closed session.

Close of Meeting

26. Moved by R. McMillan, Seconded by L. Roussin & Carried:-

That this meeting be now declared closed at 3:19 p.m.

The Corporation of the City of Kenora:

Confirmed As Written ThisDay

Of.....2018

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Mayor

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City Clerk